



**Graduate
School of Management**

St. Petersburg University

Summer Internship Program 2016

Career Center

Fall 2016



Director

Dorokhina Maria

Manager (Masters)

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Manager (Bachelor)

Lutskaya Inga

Summer Internship Organization Process (2016)



1. General rules
2. Main requirements
3. Procedures
4. Internships outside Saint Petersburg



WHY SUMMER INTERNSHIP IS NECESSARY?

- 1.To gain** valuable working experience
- 2.To get an insight** how a real company functions
- 3.To learn** more about the industry
- 4.To get closer** to your dream job
- 5.To acquire** new knowledge and capabilities
- 6.To apply** theoretical knowledge in practice
- 7.To realize** the necessity of knowledge acquired at GSOM while solving the real business case
- 8.To enrich** your CV
- 9.To fulfil** the curriculum requirements



1. Time constraints:

- Tbc July – August, 2016
- Minimum **6 weeks (42 days)** during this period

2. Official documents:

- Regulations on organization and execution of summer internship program SPbSU #1449/1 from 16.06.2010
- (Regulations on the organizing of the compulsory internship for Master Program' students in Management / Пояснения к процедуре организации практики на программах магистратуры по направлению 080200 Менеджмент)
- Syllabus
- Study plan

3. Form of control:

- Pass/Fail (зачет) on the basis of Recommendation Letter from a company and Internship Report (+ ECTS grade depending on quality of the report)



REQUIREMENTS FOR COMPANY – PARTICIPANTS OF SUMMER INTERNSHIP PROGRAM

- Russian/international companies with strong reputation (mainly **industry leaders** or/and **rapid growing companies**).
- Content during Internship to meet the **curriculum requirements** and **your study concentration**.
- Status of the company and quality of your project are the very **important components** for **your CV** and **diploma**
- For MPM – project-based internship



- An internship in a company which has a **agreement on internships with the St. Petersburg State University**
- Request from a company and
 - **subsequent conclusion of an internship agreement**
 - Or **Labor contract** student-company (if a company is not ready to sign the internship agreement and is outside StP)



INTERNSHIP AGREEMENT WITH SPBU

**Official e-mails
ONLY**

Career Center:
newsletter with
companies'
vacancies
(April-June)

Students: CV
according to the
companies'
requirements

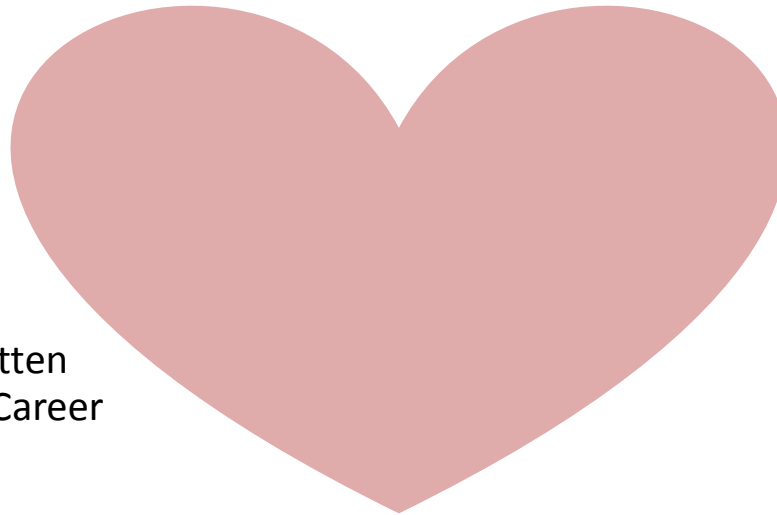
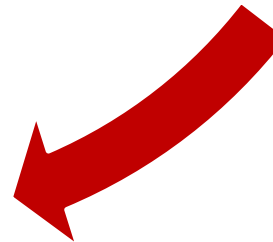
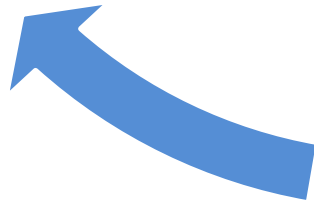
To issue the
documents (приказ
& распоряжение)
—

2 weeks

Students: written
information to Career
Center

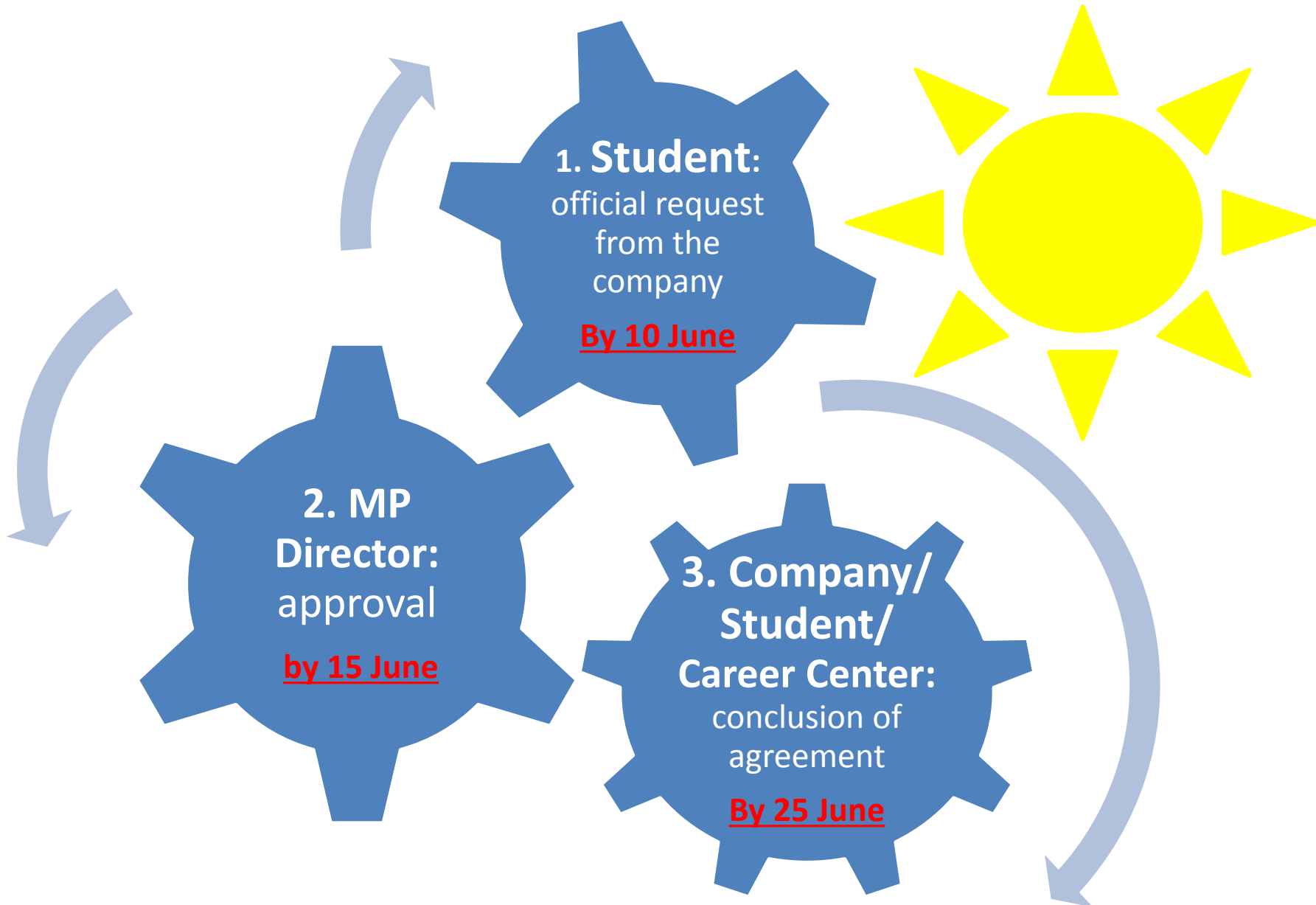
Career Center:
CVs to the
companies

Companies:
screening,
selection
process, offer





INITIATE AGREEMENT WITH SPBU OR PROVIDE LABOR AGREEMENT





INTERNSHIP OUTSIDE SPB (Moscow, budget students only)

- Financial support for **Moscow Internships**
- **Budget standards for reimbursement:** (50% from adults standards)
 - full travel expenses (economy class)
 - accommodation 275 rubles/day * 42 days
 - per diem 50 rubles/day * 42 days
 - *Original documents are required!*

NB: Other internships outside SPb (if the company is accepted within the same procedure) are to be organized through individual study plan. Please **ASK** Career Center!



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COMPANIES OUTSIDE SPB – INTERNSHIP 2015



THE BOSTON CONSULTING GROUP



INTERNATIONAL STUDENTS

- The models of summer internship organization are valid
- Russian language skills



Internship opportunities within the following companies:





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All the additional information and documents are available at
GSOM SPBU - Career Center – Summer Internship Programs
(http://www.gsom.spbu.ru/en/career/summer_practice/)