



**Graduate  
School of Management**

St. Petersburg University

# Summer Internship Program 2018

Career Center  
Spring 2018



# Summer Internship Organization Process (2018)

Deputy Director  
Manager (Bachelors)

**Elizaveta Troyanova**



Manager (Masters)

**Tamara Pechenova**





1. General rules and requirements
2. Models
3. Procedures
4. Internships outside Saint Petersburg
5. Internships for non-residents





## 1. Time constraints:

- June 22 – August 31, 2018
- Minimum **6 weeks (42 days)** during this period

## 2. Official documents:

- Regulations on organization and execution of summer internship program SPbSU #1449/1 from 16.06.2010
- (Regulations on the organizing of the compulsory internship for Master Program' students in Management / Пояснения к процедуре организации практики на программах магистратуры по направлению 080200 Менеджмент)
- Syllabus
- Study plan

## 3. Form of control:

- Pass/Fail (зачет) on the basis of Recommendation Letter from a company and Internship Report (+ ECTS grade depending on quality of the report)



## REQUIREMENTS FOR COMPANIES – PARTICIPANTS OF SUMMER INTERNSHIP PROGRAM

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- Russian/international companies with strong reputation (mainly **industry leaders** or **rapidly growing companies**).
- Content during Internship to meet the **curriculum requirements** and **your study concentration**.
- Status of the company and quality of your project are the very **important components** for **your CV** and **diploma**



# MODELS

A company **HAS** an agreement on internships with the St Petersburg State University

- Career Center => companies' vacancies

A company **DOESN'T HAVE** an agreement on internships with the St Petersburg State University

- conclusion of an internship agreement
- labor contract "student-company"

I N T E R N



# INTERNSHIP AGREEMENT WITH SPBU

**Career Center:**  
newsletter with  
companies'  
vacancies  
**(April-June)**

**Students:** CV  
according to the  
companies'  
requirements

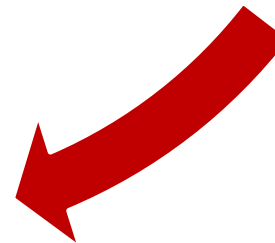
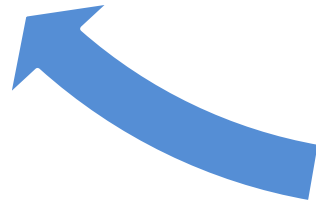
To issue the  
documents (приказ  
& распоряжение)

—  
**2 weeks**

**Students:** written  
information to Career  
Center

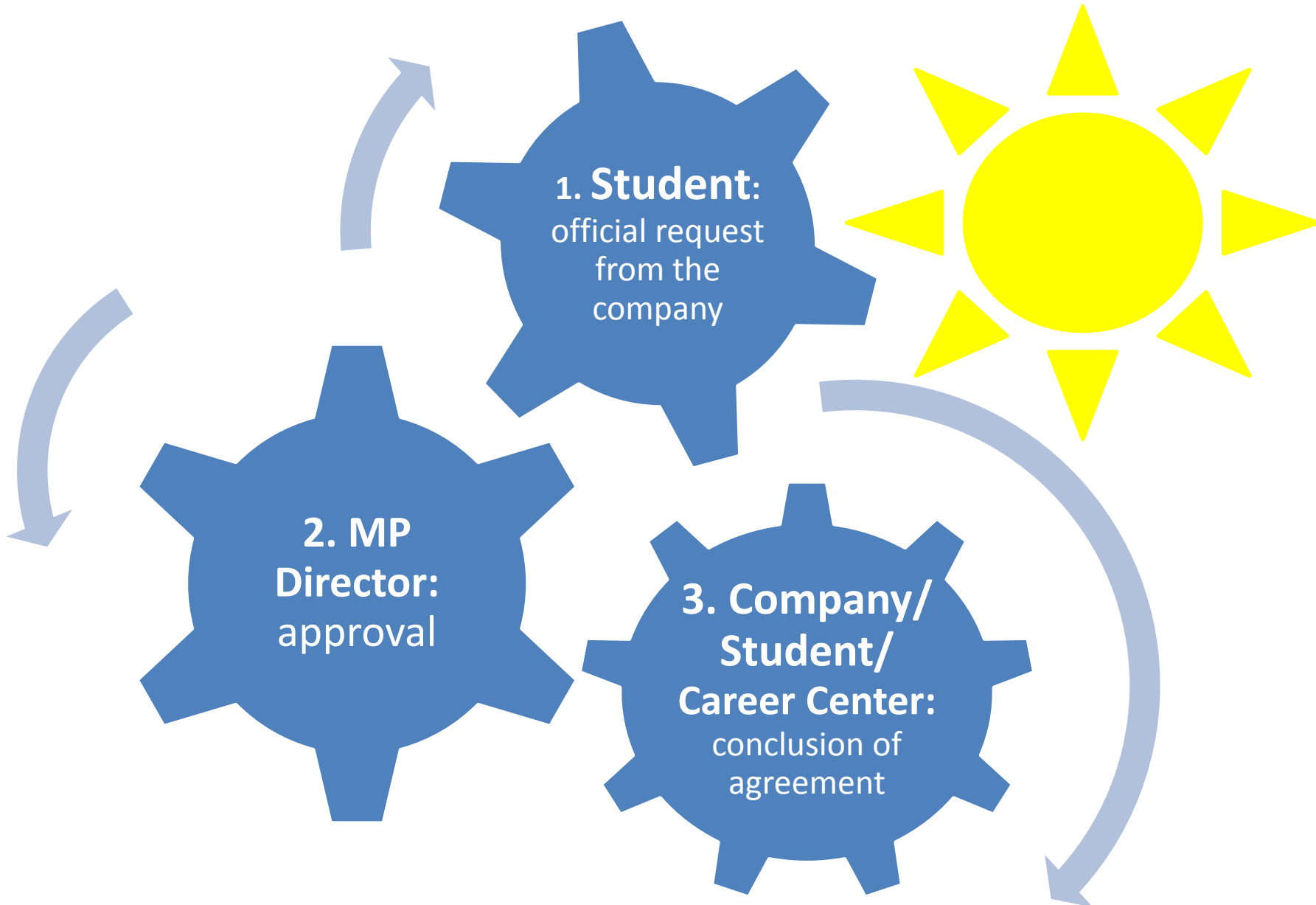
**Career Center:**  
CVs to the  
companies

**Companies:**  
screening,  
selection  
process, offer





## INITIATE AGREEMENT WITH SPBU OR PROVIDE LABOR AGREEMENT







# COMPANIES OUTSIDE StP – INTERNSHIP 2017

1. ONLY on the basis of an individual labor contract.
2. There is no compensation from GSOM SPbU part.



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 OLIVER WYMAN

BAIN & COMPANY 



# INTERNSHIP FOR NON-RESIDENTS OF RUSSIA

Google form => please fill in until March 31 (the link to be sent out to all non-residents until the end of February)

Russia	Outside Russia
<ul style="list-style-type: none"><li>• Search of opportunities through Consulates and Chambers of commerce</li><li>• Start-ups</li><li>• GSOM 😊</li></ul>	Please inform us in advance about country of your internship



All additional information and documents are available online at GSOM SPBU - Career Center – Summer Internship Programs

Russian language:

[http://gsom.spbu.ru/gsom/career/summer\\_internships/](http://gsom.spbu.ru/gsom/career/summer_internships/)

English language:

[http://gsom.spbu.ru/en/gsom/career/summer\\_internships/](http://gsom.spbu.ru/en/gsom/career/summer_internships/)



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# OUR CONTACTS

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**Please don't hesitate to contact us😊**