



**EXCHANGE PROGRAMME FACT SHEET  
ACADEMIC YEAR 2016/2017**

<b>School address (Campuses)</b>	<b>Master Programs building &amp; International Office:</b> 3, Volkhovsky Pereulok, St. Petersburg, 199004, Russia;	
	<b>Bachelor Programs building is located at the new Mikhailovskya Dacha Campus:</b> Sankt-Peterburgskoye Shosse., 109, Peterhof, St. Petersburg, 198515, Russia	
<b>Website</b>	<a href="http://www.gsom.spbu.ru/en/">www.gsom.spbu.ru/en/</a>	
<b>Contacts</b>	<a href="http://www.gsom.spbu.ru/en/international_contacts/office/exchange@gsom.pu.ru">http://www.gsom.spbu.ru/en/international_contacts/office/exchange@gsom.pu.ru</a> <b>outgoing students:</b> Ms. Anastasia Svidzinskaya <a href="mailto:a.svidzinskaya@gsom.pu.ru">a.svidzinskaya@gsom.pu.ru</a> +7 812 323 84 47 <b>incoming students:</b> Ms. Ekaterina Soloveva <a href="mailto:ekaterina.soloveva@gsom.pu.ru">ekaterina.soloveva@gsom.pu.ru</a> +7 812 323 84 47 <b>visa and registration issues coordinator:</b> Ms. Tatiana Skakunova <a href="mailto:t.skakunova@gsom.pu.ru">t.skakunova@gsom.pu.ru</a> +7 812 323 84 47 <b>CEMS MIM Coordinator:</b> Ms. Daria Maslikova <a href="mailto:d.maslikova@gsom.pu.ru">d.maslikova@gsom.pu.ru</a> +7 812 323 8448 <b>External Consultant for International Relations:</b> Ms. Robin Jensen <a href="mailto:jensen@gsom.pu.ru">jensen@gsom.pu.ru</a>	
<b>Nomination procedure &amp; deadlines</b>	Exchange students must be nominated <b>on-line</b> by <b>April 1</b> for Fall semester by <b>October 15</b> for Spring semester Please use the link <a href="http://www.gsom.spbu.ru/nomination/Authorization.aspx">http://www.gsom.spbu.ru/nomination/Authorization.aspx</a> and your individual <b>password</b> (In case you have not received your password, send a request via email to <a href="mailto:exchange@gsom.pu.ru">exchange@gsom.pu.ru</a> )	
<b>Registration procedure</b>	After students are nominated to GSOM they automatically receive an e-mail with further instructions necessary for their <b>registration</b> in the GSOM system. The registration deadlines are: <b>April 15</b> for Fall semester <b>October 25</b> for Spring semester	
<b>Documents required</b>	<b>The following documents must be attached to the student profile when registering in the GSOM system:</b> <ul style="list-style-type: none"> <li>- the latest university <b>academic report (transcript)</b> reflecting grades and GPA</li> <li>- documentation for <b>English language proficiency comparable</b> to the minimum level expected: TOEFL ibt 80/ IELTS 6.0 or at the level of B2 on a test of English administered by a teacher of English qualified to work with CEFR</li> <li>- <b>a resume/CV</b></li> <li>- <b>copy of passport (NB! Your passport must be valid for minimum 18 months after the intended date of departure from Russia)</b></li> <li>- if you plan to take courses which are taught in Russian: <b>a certificate or letter of confirmation from your school on your proficiency in Russian language</b></li> </ul>	
<b>Academic calendar 2016/2017</b>	<b>Fall semester (expected)</b> 01.09.2016– 31.01.2017*	<b>Spring semester (expected)</b> 30.01.2017 – 30.06.2017*
<b>Arrival dates</b>	19.08.2016-21.08.2016	20.01.2017 – 22.01.2017
<b>Introduction period</b>	22.08.2016 – 31.08.2016	23.01.2017 –29.01.2017

\*All dates may change slightly. Exams for master and bachelor students are held at different times, as a rule, master courses exams finish by the middle of January (Fall semester), beginning of June (Spring Semester). Bachelor level exams are held until the end of January (Fall semester), end of June (Spring semester).

You should not plan your return date until you have an exam schedule with dates of final assessment for all the courses you are registered for. In case you fail an exam you can resit it **ONLY** during the official resit period

established at GSOM. (For Fall semester courses the resit period is mid-February, the resit period for Spring semester courses is the beginning of September of the next academic year). Note that alternative exam arrangements can only be made if your home university has confirmed that you personally are required to be at your home university for academic reasons causing a conflict with the GSOM exam schedule.

### INTRODUCTION PERIOD

It is highly recommended to participate in the Introduction Period. It will include a tour around St.Petersburg University, GSOM, information meetings with key persons and intensive Russian language course. There is also a concurrent social and cultural program, organized by GSOM students and held in the evening and at the weekend on which all registered incoming students will receive information before their arrival.

**Note:** On the **first day of the Intro period**, all exchange students will need to deal with the registration at Federal Migration Service in order to satisfy the requirements of the immigration authorities. Precise instructions and assistance with this will be provided additionally.

### DOING BUSINESS IN RUSSIA

Twice a year at the very beginning of the semester a two\three week intensive module (6 ECTS credits) *Doing Business in Russia* is held for all newly arrived international students at GSOM in order to give them both an introduction to Russian business climate and culture as well as a more informed background for their studies. The lectures by GSOM professors and interaction on corporate visits with people doing business in Russia in a wide variety of local and international companies do not present tailor-made answers. Students are encouraged to ask still more questions and to get below the surface of preconceived ideas about living and working in Russia. Working in groups, the students make final projects, which serve as part of the evaluation of their performance but also allow them to experience the meeting of their individual cultures with that of Russia.

<b>Full-time workload</b>	Class attendance is mandatory and participation in every class is crucial (note that your grade or right to sit for the final exam can be effected by absence in the class). The European Credit Transfer System (ECTS) is used at GSOM SPbU. The expected academic load per semester equals 30 ECTS per semester (including a Foreign language course). If you, for example because you will be working on your thesis, will not be taking a full workload, you must enclose a statement from your home university confirming that you will be doing academic work comparable to the difference in credit hours. <b>NOTE:</b> The courses taught at GSOM are divided into two types: <b>the pass/fail courses</b> and <b>the exam courses</b> , the <b>pass/fail courses</b> are assessed on a pass/fail basis with additional information about a student's result in a 100 points scale. <b>The exam courses</b> are assessed in accordance with the national grading system and overall result in 100 points scale.
<b>Special study conditions due to medical reasons</b>	In case it is officially prescribed for a student to study under special conditions due to medical reasons, it must be supported upon the student's arrival by presenting to the International office an official medical document stating certain conditions to be taken into account. The document must be translated into Russian.
<b>Courses</b>	The most recent files of the course choice available to the exchange students are presented upon request
<b>Bachelor courses</b>	presented upon request
<b>Master courses</b>	<a href="http://www.gsom.spbu.ru/programmy_obucheniya/graduate/for_students/courses3/">http://www.gsom.spbu.ru/programmy_obucheniya/graduate/for_students/courses3/</a> <a href="http://www.gsom.spbu.ru/en/programs/graduate/for_students/courses3/">http://www.gsom.spbu.ru/en/programs/graduate/for_students/courses3/</a> <a href="http://www.gsom.spbu.ru/en/programs/graduate/for_students/courses3/courses4/">http://www.gsom.spbu.ru/en/programs/graduate/for_students/courses3/courses4/</a> <a href="http://www.gsom.spbu.ru/programmy_obucheniya/graduate/for_students/courses3/courses4/">http://www.gsom.spbu.ru/programmy_obucheniya/graduate/for_students/courses3/courses4/</a>
<b>Accommodation</b>	A place in a <b>dormitory</b> of the St.Petersburg University is provided to all incoming international students at SPbU. The Master Program exchange students to GSOM are placed in the dorm at Kapitanskaya street, house 3, maximum 30 minutes by public transportation from GSOM. The cost of a place is currently 4950 Rubles (year 2015, subject to change) per month. The incoming bachelor exchange students are offered a space in the dorms at Peterhof, from which transportation time to the new campus Mikhailovskaya Dacha is approx. 20 min. Please note that most our international students choose this option, which will allow you to quickly get a social network and is a good if you want to save money and are prepared to share a room with 2-3 other students. You must, however, also be willing to accept very basic living conditions

	and very restrictive rules on your behavior. You must also understand that upon your arrival you will be allocated a place in the dormitory in accordance with the order confirmed by the University, i.e. <b>you will not have the chance to change your place or chose a roommate (and we at GSOM have absolutely no influence on this).</b>	
<b>Individual application for the dormitory</b>	Not required. International office automatically applies for all students arriving for exchange at GSOM before the beginning of each semester, except for those who specifically indicate that they would prefer to rent a private room on their own.	
<b>Private accommodation</b>	Students may stay "off-campus" as well but must arrange for this independently. Monthly rent for a 1 bedroom apartment ranges from 30,000 Rubles and higher. There are many options on the internet as well as some tips on the GSOM exchange student Facebook site.	
<b>Health Insurance</b>	Before coming to Russia please make sure that you have a sufficient medical insurance to avoid extra expenses connected with possible health problems or accidents. We would like to mention that for some nationalities the absence of documentation for valid medical insurance can be a <b>reason for rejection</b> of a visa application	
<b>Visa</b>	Almost all foreign citizens need a visa to enter and exit Russia. To get a visa, the passport must be valid <b>for minimum 18 months after the intended date of departure from Russia</b> . An official letter of invitation presented by GSOM SPbU is required to apply for a visa. According to Russian Federation legislation, students may only request a <b>90 day Russian visa with a single entry</b> . Upon their arrival students are registered in the Federal Migration Service and officially enrolled into exchange studies at GSOM SPbU, after which they are able to apply for a multi-entry visa, however a "processing time" of 4-6 weeks is required. You should therefore not plan to travel outside of St. Petersburg during this period.	
<b>Conditions and cost of living</b>	As in most urban areas around the world, St. Petersburg also has many shopping centers, where you can find pretty much the same range of goods, from discount to very high range luxury items, the latter being available in the brand name stores that you are familiar with. There are also a number of local markets with fresh fruit, produce, meat, fish, Russian specialties, spices and other interesting local products, often cheaper than at supermarkets. There will almost always be a convenience store nearby which is open 24/7 with the most common daily goods as well as huge supermarkets, with a very large selection of just about any type of food item which you might need, also open 24/7. In <b>Public transportation (per ride): bus, 30 R., metro 33 R., and the semi-private minibusses, marshrutkas – 40 R.</b> make getting around town quite cheap and easy. You will furthermore, once your official registration at SPbU is in place, be entitled to a special student discount on public transportation – public transport card. <b>Living costs depend on life style and spending habits.</b> On average an international student spends about 20,000 -30,000 RUR (excl. rent)*. A hot meal in the GSOM cafeteria with soup or salad and a main course and a glass of a fruit drink: 180 R. See more examples of specific prices here: <a href="http://www.numbeo.com/cost-of-living/city_result.jsp?country=Russia&amp;city=Saint+Petersburg">http://www.numbeo.com/cost-of-living/city_result.jsp?country=Russia&amp;city=Saint+Petersburg</a> <a href="http://www.internations.org">http://www.internations.org</a>	
<b>Public Holidays</b>	<b>Fall Semester 2016</b>	<b>Spring Semester 2017</b>
	November 4 – National Unity Day January 1-10 – New Year Holidays January 7 – Orthodox Christmas	February 23 – Defender of Motherland's Day March 8 – International Women's Day May 1 – Spring and Labor Day May 9 – Victory Day June 12 – Russia National Day
<b>NOTE:</b> Please be aware that sometimes when a public holiday is extended to create a long weekend, that an extra working day can assigned on proceeding or following Saturday or Sunday. Any classes held on such a day are compulsory		

*We look forward to welcoming you at St. Petersburg University and GSOM!*

\*Because of the current instability in the currency rate, please check a currency converter for up-to-date information. In any case, our expectation is, that the Ruble will not recover its level in relations to the Euro or the Dollar substantially in the academic year 2016-17, which should represent a **very favorable financial situation for students who have their funding in other currencies.**